Parent Council Meeting October 6, 2026	
Welcome and Introductions	Mme Arsenault, Mr Derbyshire, Erin Moraweic, Nicci Rea, Irene, Ashley, Rachel, Leilan, Kate, Shahd, Alicia, Colleen, Geneviève, Tessa, Rebecca, Teena, Marion
Approval of Agenda	Approved
Approval of last month's minutes	Approved
Business arising from last week's minutes	None
Chair's Report	Is anyone Interested in community representative, Indigenous representative, volunteer coordinator, and PIC representative ● PIC is the Board-level parent advisory group - meetings 4x/year on Thursday night - 2h meeting ● PIC dates and times: ○ October 22, 2026 ○ November 12, 2026 ○ January 21, 2026 ○ April 8, 2027 ○ May 27, 2027 ● Volunteer coordinator - what does this involve? Recruiting volunteers and coordinating volunteer positions at events - Geneviève has volunteered.
Principal's Report	CPIC - new ministry requirements for a current **CPIC with vulnerable sector checks** - all PAC members need this to have permission to enter the school and work with children. ● Families new to the PAC/school volunteering may be missing CPIC. ● Get this from the Kingston Police and inform the office once received. There is a cost to obtain a CPIC. ● Once received, submit to Catherine in the office. It only needs to be submitted once. ● If you are employed by the LDSB, the school should be able to find it. Attendance policy - scope and implications ● Has a large scope and impact on instructional minutes. Ministry now requires teachers to take attendance every time the class moves. Attendance is taken at the start of the day, when students move to a new class/gym, when

	students return to their class, when students come in from recess at lunchtime, on arrival at assemblies, and on return to the class. ● When kids are going to clubs/small groups they are tracked with a list on the blackboard/whiteboard in their homeroom class. ● This may affect how lunches and recesses are organized. EAs and ECEs are not allowed to take attendance per their union. A teacher must take attendance. ● It may result in kids being asked to stay in the class immediately after movement so that they can be counted, they will then be able to move freely, e.g. to the washroom. ● For now this is done with paper attendance. It is all being uploaded to Teams in case it needs to be reviewed at the Ministry level. ● It is a workload issue for the teachers. ● If a child is not accounted for there is a “missing child protocol” and staff will search for children. If not found immediately, parents and police are called.
Treasurer’s Report	Nothing at this time.
Teachers Report	Nothing to share this evening.
Fundraising Report	Nevada Tickets ● Queen’s Convenience closed. Gary the marketing guy has the box, No proceeds for us. ○ The tickets were not popular at this location. ● Looking for a new location to place the Nevada box. ○ Suggest Merry Market on Concession St. ○ Or a hockey arena. ○ Or, another store that has good Nevada ticket sales. ○ Gary will help with the movement of the box and licensing. ○ Or, we can stop trying to sell Nevada tickets. ● We will not lose any money as long as we find a place to sell them. If we can sell the tickets we will profit $1000. ● Rebecca will arrange a meeting with the fundraising crew and chairs.
Events	● We have many donated kids reusable lunch bags and we will plan to put these out at any PAC event for sale for $5 each

	Pop Cycle will be October 24th. ● Isla needs volunteers for Friday evening and for Saturday throughout the day. ● Also people who can drive to coordinate donation pick ups and drop offs. BooBash October 29th and 30th. ● Volunteers have been requested through KSS - around 10 confirmed at this time. ● Alicia will share a spreadsheet with details and sign-up for volunteers. ● The event will start at 5:00pm this year - start set-up at 2pm. Need PAC and other parent volunteers who can be there at 2pm. Boo Bash will be 5-8pm. ● Val will ask DJ to keep the tables after the clothing sale. ● Alicia will review what is in the PAC closet and see what needs replacement. ● Teena will purchase 500 lollipops from Amazon. ● Alicia will start posting on FB and will send a blurb to Val for the newsletter. ● Alicia will also make a Google Form to recruit volunteers and contributions for the bakesale. ● We will plan to l do a guessing game - one adult - bakesale table - two adults - at least one adult monitoring the gym. ● There are also non-food items to purchase. ● Attendees should bring water bottles and use the water fountain for drinks. ● This year we will sell pizza - FCFS slices and order a box ahead. We will advertise only order ahead. We plan to order from Little Caesars. Cheese or pepperoni. ○ Pre-order on School Day ○ Cash on site ○ Communications team to provide a save the date and invite to Boo Bash to include in school communications. ● Kinder Night ○ Last year this was done after the December break but we had hoped to do it earlier this year. ○ Several community agencies attended (BGC, Maltby Centre, KFPL) ○ Kinder teachers would like more info about the event this year. ○ Rachel to lead. ○ Kate to work on PRO funding grant for kinder night.

	○ Last year there were snacks and treats we will need funding for this. ● Gift Wrapping ○ Last year it was just a gift wrapping fundraiser, this year Kate suggests kids craft sale, Grade 6 bake sale, hot chocolate and coffee sales, and kids volunteering to read winter stories in the library. ○ Could we do cookie decorating? Yes, Tessa will reach out to a connection for sugar cookies. ○ Could have kinder kids decorate gift wrap for the winter party as part of the kinder night. Rachel to look into paper for gift-wrapping. ○ Kate to organize what needs to be done and send spreadsheet/email. ● Mme Rea has a show coming up on Sunday, October 25th during the Halloween Parade at the Memorial Centre Farmer's Market. This will be a bilingual musical event.
Env Chair	Leilan's goal this year is to replace the garden fence. The old fence is rotten. ● What should the new fence project look like? ● Will likely happen in the spring. ● Leilan requests for the school to send limitations and considerations for this project. ● For a project like this, we need to do a proposal for the LDSB to be approved and get three quotes for the materials to be approved. ● Alternatively the old fence could just be removed. Or the broken parts could be replaced over time. ● Consider also a raised bed. ● Val and Leilan will meet about this at a later date to discuss permissions.
Discussion	Rebecca to arrange a meeting with the communication team (after this meeting?) ● Meet with Rebecca for Rebecca to provide historical context. ● Send an email to meet. What are this year's plans? ● Rebecca sent out an email with a spreadsheet for PAC members to complete regarding activities of the council. Linked Here 26/27 Plans & Review

	• Please update this with anything plan or ned of anything we want to do. • This is both for our planning and for communication to future year PACs. Have we done a one-drive with a repository of files? • Rebecca and LDSB are working on accessing a Teams account in order to have access to one drive. • Update: the account exists. We just need to invite everyone. Dates and times of meetings - Tuesdays at 3:45pm may be excluding people who cannot always make this time and date • Consider some flexibility in time and date because it is excluding some people • One suggestion is try two different nights a week, but at 3:45pm • Will keep scheduled dates from now until December and then send a survey to ask if we want to change the dates in the winter.
Take-Aways	• Rebecca to meet with fundraising and communications teams. Boo Bash*** • Alicia to send Boo Bash spreadsheet and survey. • PAC members to please volunteer, if you can. • Communications team to share advertisement with info. Pop Cycle • Please volunteer if you can. Email Isla. Kinder Night • Kate to look into PRO funding. Gift wrapping • Kate to share info/schedule. • Rachel to look into wrapping for kinders to decorate. • Tessa to ask about the cost of cookies to decorate. Please add to the 26/27 Plans & Review spreadsheet with upcoming events!
Adjournment and next meeting	Next meeting November 3rd at 3:45pm